



City of Independence

Agenda

Independence Days Commission Meeting
Thursday, January 9, 2025 @ 6:30 PM
Event Center - Heritage Room

	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. MINUTES	
3.1. Regular Meeting 10-17-2024	3 - 4
4. NEW BUSINESS	
4.1. Appointed Board Positions 2025 Board Positions	5
4.2. Goal Planning - Confirmation of Dates (July 3 & 4, 2025) - Rough Schedule of Events - Attendance Fee Recommendations	
5. SUBCOMMITTEE REPORTS <i>(Note: not all subcommittees will have reports to submit/present)</i>	
5.1. Coordinator / Chair	
5.2. Budget / Finance	
5.3. Parks	
5.4. Public Safety	
5.4.1. IPD	
5.4.2. PCFD #1	
5.5. Vendors	
5.6. Entertainment	
5.7. Volunteer Coordinator	
5.8. Family Activities	
5.9. Publicity / Social Media	
5.10. Talent Show	
5.11. Records / Secretary	

6. OTHER BUSINESS
 - 6.1. Other Discussion / Information Items
 - 6.2. Other Events
 - 5.2.1. Parade
 - 5.2.2. Mini Marathon
7. ADJOURNMENT

MEETING ATTENDANCE INFORMATION

The Independence Days Commission will hold this meeting in-person in the Event Center at City Hall, via video conference (Zoom) or by phone.

- The public may attend the meeting by coming to City Hall at 555 S. Main St.
- **For Zoom login** visit:
<https://us06web.zoom.us/j/84771425856?pwd=pHLIDAPVa2D08Blyq04mrhadQZU1Af.1>
- To participate in the meeting **by phone**, dial **US: +1-253-215-8782** and enter **Webinar ID: 847 7142 5856** and **Passcode: 287999**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212/TTY: 800-735-2900.



City of Independence

Independence Days Commission Thursday, October 17, 2024 Minutes

1. CALL TO ORDER. A quorum of commissioners was not present. Information was presented, no action.
2. ROLL CALL.
Commissioners Present:
Courtney Williams, Aaron Wimer, Juventino Bañuelos, Emmanuel Goicochea, Karin Johnson

Sarah Jobe, Council Liaison

Others present: Gabby Walton, Lupita Nuñez, Andrea Van Heeswyk,
3. MINUTES. The minutes of the June 13, 2024 meeting are deferred to the next meeting for approval.
4. NEW BUSINESS
Courtney welcomed all, but noted we do not have a quorum present. Our expectations is that you will respond if able/not able to attend.
 - 4.1. 2024 Debrief. Courtney noted we did well this year, budget-wise. Discussion of entry fee, discounts, wristband sales. Courtney will discuss with city manager. Entertainment schedule will be basically the same as this year.
 - 4.2. Review of Board Positions. Karin noted we have 13 positions; 7 are needed for a quorum. Maybe consider reducing the number of commissioners? Combine some? - for example Branding and Sponsors could be subcommittees under Coordinator/Chair. We will also need names of those seeking board positions and their address of residence; commissioners may reside outside the city, but a majority must be Independence residents. Karin will ask if board appointments can be made in December, as the first Indy Days meeting is scheduled prior to the first council meeting.
 - 4.3. Goal Planning
 - 4.3.1. 2025 dates. Courtney suggested July 2, 3, 4, with Hometown Days on the 3rd.
 - 4.3.2. Other. New website should be good for volunteer information.
 - 4.3.3. Will have budget conversation in January.
5. SUBCOMMITTEE REPORTS
 - 5.1. Chair. See above.
 - 5.2. Finance. Will be at next meeting.
 - 5.3. Parks. Had good year this year, no major problems. Discussion of volunteer needs; perhaps promote volunteerism for Indy Days on National Volunteer Day (Dec. 5th)?
 - 5.4. Public Safety. No significant police-related issues. Will do a little fine-tuning. Are

exploring options for security company.

5.5. Vendors. Will be at next meeting.

5.6. Entertainment. Will be at next meeting.

5.7. Comm Coord/Engagement

5.8. Family Activities. Andrea shared feedback re: wristband. Also should have more free fun for kids and keep the free and fee activities clearly separate from each other. She would like to get an inventory of items currently stored in the conex.

5.9. Publicity/Social Media. Webpage is catching on. Had good engagement last year. Looking at a rubber duck video. Indy Days was featured in the Statesman Journal July activities, also Travel Salem.

5.10. Sponsors.

5.11. Talent Show. Will be at next meeting.

5.12. Branding/Decorations.

6. OTHER BUSINESS

6.1. Other Discussion / Information Items

6.1.1. Next meeting date/time: January 9th, 6:30 pm.

6.2. Other Events

6.2.1. Parade

6.2.2. Mini-Marathon

7. ADJOURNMENT. Meeting closed at 7:37 pm.

Position #	Name	Expiration	Notes
1	Courtney Williams	08-31-2025	Coordinator / Chair -subcommittees: Sponsors, Branding
2	Myra Russell	"	Budget/Finance (Treasurer)
3	Aaron Wimer	"	Parks -subcommittee: Fireworks
4	Lyle Gilbert	"	Public Safety
5	Lisa Cox	"	Vendors
6	Nathan Junior	"	Entertainment
7	Gabby Walton	"	Volunteer Coordinator
8	Andrea Van Heeswyk (YMCA)	"	Family Activities
9	Emmanuel Goicochea	"	Publicity/Social Media
10	Vidal Peña	"	Talent Show
11	Karin Johnson	"	Records/Secretary