



City of Independence

Agenda

Independence Days Commission Meeting
Thursday, April 10, 2025 @ 6:30 PM
Event Center - Heritage Room

(See page 2 of agenda for meeting attendance information)

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1. CALL TO ORDER	
2. ROLL CALL	
3. MINUTES	
3.1. Regular Meeting 03-13-2025	3 - 4
4. NEW BUSINESS	
4.1. The Future of Independence Days	
5. SUBCOMMITTEE REPORTS <i>(Note: not all subcommittees will have reports to submit/present)</i>	
5.1. Coordinator / Chair	
5.2. Entertainment	
5.3. Talent Show	
5.4. Vendors	
5.5. Family Activities	
5.6. Volunteer Coordinator	
5.7. Parks	
5.8. Public Safety	
5.8.1. IPD	
5.8.2. PCFD #1	
5.9. Budget / Finance	
5.10. Publicity / Social Media	
5.11. Records / Secretary	
6. OTHER BUSINESS	
6.1. Vendor Coordinator Request	
6.2. Other Discussion / Information Items	
6.3. Other Events	
5.2.1. Parade	
5.2.2. Mini Marathon	

7. ADJOURNMENT

MEETING ATTENDANCE INFORMATION

The Independence Days Commission will hold this meeting in-person in the Event Center at City Hall, via video conference (Zoom) or by phone.

- The public may attend the meeting by coming to City Hall at 555 S. Main St.
- **For Zoom login** visit:
<https://us06web.zoom.us/j/84107557078?pwd=bxNar9aWeOmjkulwnk7TXuGZbLlfCf.1>
- To participate in the meeting **by phone**, dial **US: +1-253-215-8782** and enter **Webinar ID: 841 0755 7078** and **Passcode: 969136**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212/TTY: 800-735-2900.



City of Independence

Minutes

Independence Days Commission Meeting Thursday, March 13, 2025

1. CALL TO ORDER The meeting was called to order at 6:32 pm by Chair Courtney Williams.

2. ROLL CALL

Commissioners Present:

Courtney Williams, Myra Russell, Aaron Wimer, Lyle Gilbert, Gabby Walton, Andrea Van Heeswyk, Vidal Peña, Karin Johnson, Nathan Junior (arr 7:00pm)

Others present:

Bill Boisvert, Council Liaison

Lupita, YMCA

Neal Olson, PCFD #1 (arr. 6:55 pm via Zoom)

3. MINUTES. The minutes of the 02-19-2025 meeting were submitted in the agenda packet.

ACTION:

Aaron moved to approve the minutes as submitted; Myra seconded. Motion passed by all commissioners present.

4. SUBCOMMITTEE REPORTS

4.1. Coordinator/Chair. Courtney reported

1. Talked with Roxanne of Robixy re: printing, etc.

2. Working on sponsorships.

3. Will be starting to meet individually with commissioners.

4.2. Entertainment. Bill B reached out to Nathan; the headliner will be Jacob Weldon.

Nathan: Confirmed Jacob Weldon for headliner; also confirmed Tuesday String Band. Will look into Shinkle Brothers also. Nathan will look into vocalist for the national anthem. Sound group is confirmed for next year.

4.3. Talent Show. Vidal continues to work on the talent show. Still waiting to talk with Nathan regarding ideas surrounding the headlining act. Duck Derby starting at 4:00; Talent Show, 4:30-8:30 pm. Start in May for publicity (posters, postcards). Asked about sound techs; will use same as last year.

4.4. Vendors. Myra noted we have 8 applications so far.

4.5. Family Activities

4.5.1. YMCA. Andrea reported her team will be meeting, ensure their needs, and will work with Courtney and Aaron. Courtney will have a rough draft schedule to go over.

4.5.2. MI Rotary Parade. Andrea reported she talked with Sabra (MI Rotary); they will be looking into additional security for the parade along the parade route.

4.6. Volunteer Coordinator. Gabby – Servpro good for 15 volunteers. Will work with Courtney on number of volunteers needed in various areas.

4.7. Parks. Aaron reported PC Mounted Posse contacted him; looking for fundraising opportunities. Discussion; they would be good for parking. Discussion of high school groups.

- Myra - WOU still set for selling wristbands.
- Have fencing, garbage, portapotties, fireworks.

4.8. Public Safety

4.8.1. IPD. Lyle – still trying to nail down security, thinks will be CMS again. Road closures are done. Haven't talked with CERT yet; discussion. Lyle will reach out.

4.8.2. Public Safety.

Neal – no updates. On board, same as last year. Would like same location, will provide same services. Courtney talked with someone last year that would have misters; Neal will look into. Bill asked if could have fire trucks spray water on hot days. Neal thinks would be fun, but getting trucks in/out of park would not be easy.

4.9. Budget/Finance. Myra – copy of budget in packet. Talking with MINET about wifi in park; was told to talk with Jason at city. Discussion. Neal suggested looking into Starlink. Courtney asked if there was any discussion by the city regarding entry fees; none yet.

4.10. Publicity/Social Media. Courtney is gathering info for all events, will be meeting with Emmanuel.

4.11. Records/Secretary. Karin noted there will be volunteer forms to sign, sign in/out sheets, etc; keep together and turn in when event is over.

5. OTHER BUSINESS

5.1. Other Discussion/Information Items

- on agenda for next meeting re: selling wristbands.
- Shenle Band for 7/3 confirmed.
- Bill asked if considered selling at downtown businesses. Have in the past.

5.2. Other Events

5.2.1 Mini Marathon. No report

6. ADJOURNMENT

Meeting declared adjourned at 7:38 pm

Next meeting: April 10th.