



City of Independence

Agenda

Library Board Meeting
Monday, June 23, 2025 @ 5:00 PM
Independence Public Library

	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. APPROVAL OF MINUTES	
3.1. Regular Meeting	3
05-26-2025	
4. DIRECTOR REPORT	
5. COMMITTEE REPORTS	
5.1. Friend's of the Library Committee	
5.2. Advocacy Committee	
6. BOARD BUSINESS	
6.1. Short Takes for Trustees	
7. UNFINISHED BUSINESS	
7.1. Board Vacancy Discussion	
8. NEW BUSINESS	
8.1. City of Independence Meals and Incentives Policy	5 - 6
Policy Handout	
9. ADJOURNMENT	

MEETING ATTENDANCE INFORMATION

The Library Board will hold this meeting in-person at the Library meeting room, via video conference (Zoom) or by phone.

- The public may attend the meeting by coming to the Library at 175 Monmouth St.
- **For Zoom login** visit:
<https://us06web.zoom.us/j/89940896926?pwd=qn1Xb7q9aitJoV8nzlpFzeCQmFdAWm.1>
- To participate in the meeting **by phone**, dial **US: +1-253-215-8782** and enter **Webinar ID: 899 4089 6926** and **Passcode: 553032**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212 / TTY: 800-735-2900.

Independence Public Library Board Meeting
May 26, 2025 – 5:00 pm
DRAFT Minutes

Present: Nathan Christensen, Bradley Karkanen, Diana Lindskog, Vickie McCubbin, Bill Boisvert (City Council Liaison), Patrick Bodily (Library Director).

Minutes from the April 28, 2024 Library Board meeting were read and approved as written. Motion by Bradley Karkanen, second by Diana Lindskog. Motion passed by all Board members present.

Library Director Report:

- The library received an email announcing the discontinuation of the Youth Coding League. Patrick will look into alternative options so that we can continue a coding program at the library in the fall.
- The Book Bike is at the library. It's scheduled to make it's debut at the End of School Celebration at Riverview Park. Patrick will also register to ride the book bike in the 4th of July Parade.
- Patrick provided an update on the library's grant from the Polk/Marion Early Learning Hub and Project Alianza from Western Oregon University.
- Patrick gave an update on the library's preparation for Summer Reading and an overview of attendance at library programs over the past month.
- The library will be installing another StoryWalk at Inspiration Garden this summer.

Committee Report – Friends of the Library

- The Friends of the Library has started selling books on eBay for books that are identified as high value sales. Bradley is also getting set up with Google Accounts for Executive Board members.

Committee Report – Advocacy Committee

- The joint committee with library and museum members will hold their first meeting in June.

New Business

- The Board briefly discussed the vacant positions on the Library Board. The city will advertise the empty positions next month with hopes of them being filled at the first July City Council meeting.
- The Library Board asked Councilor Boisvert to discuss officially recognizing the Youth Coding League winners at a City Council meeting.

Board Business

- The Library Board watched the next in the series of Short Takes for Trustees on Intellectual Freedom then held a brief discussion about the video.

The meeting was adjourned at 6:00 pm.



INDEPENDENCE

Oregon's Story Begins Here

City of Independence Meals and Incentives Policy

Purpose

This policy outlines the City of Independence's standards and allowances regarding additional compensation in the form of non-monetary incentives, event participation, and other incidental benefits provided to employees, elected officials, and volunteers as part of their employment or service to the City of Independence.

Policy Statement

From time to time, employees, elected officials, and volunteers of the City of Independence may receive, as a benefit of their employment or service, safety incentives, tickets, or admission to various community or partner-sponsored events. These benefits may include, but are not limited to:

- Employee Recognition events
- Other local or regional special events

Such benefits are considered part of the elected official compensation package for employees and are permitted under ORS 244.040(2)(a). These items are recognized as lawful and ethical when offered as an extension of employment or in recognition of public service.

Permissible Use and Sharing

In accordance with guidance from the Oregon Government Ethics Commission:

- Employees may share tickets or admissions provided by the City with family members or friends.
- These benefits are not considered a prohibited financial gain, as they are explicitly allowed as part of the employee's, elected official's, or volunteer's service-related compensation.

Meals and Refreshments

As part of events including but not limited to working meetings, training sessions, retreats, and City-hosted events and including refreshments provided during internal staff meetings, public or civic events where the individual is representing the City, or other professional obligations related to the individual's duties, the individual may receive meals and refreshments. These are considered part of the official compensation package for employees, elected officials, and volunteers and are permitted under ORS 244.040(2)(a). They are not considered a prohibited financial gain as they are

explicitly allowed as part of the employee's, elected official's, or volunteer's service-related compensation.

Compliance with ORS Chapter 244

Nothing in this policy permits or authorizes activity that would otherwise conflict with provisions under ORS Chapter 244 regarding prohibited use of office, conflicts of interest, or gifts. All event-related benefits must be provided transparently and equitably in line with City values and Oregon ethics statutes.

Oversight and Review

The City Manager or designee shall oversee the application of this policy and ensure it is updated as needed to remain in alignment with state law. Questions about whether a particular benefit or event qualifies under this policy should be directed to the City Manager or the City's designated Ethics Officer.