



City of Independence

Agenda

Heritage Museum Advisory Board Meeting
Wednesday, May 14, 2025 @ 5:30 PM
Museum Meeting Room

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1. CALL TO ORDER	
2. ROLL CALL	
3. MINUTES	
3.1. Regular Meeting 04-09-2025	3
4. VISITORS / PUBLIC COMMENTS	
5. STAFF REPORTS / PRESENTATIONS	
6. UNFINISHED BUSINESS	
7. NEW BUSINESS	
7.1. Position of Secretary	
7.2. Open Board Positions	
7.3. Budget Discussions	
7.4. WOU Alumni Block Party Booth	
8. OTHER DISCUSSION / INFORMATION ITEMS	
9. ADJOURNMENT	

MEETING ATTENDANCE INFORMATION

The Heritage Museum Board will hold this meeting in-person at the Heritage Museum, via video conference or by phone.

- The public may attend the meeting by coming to the Museum at 281 S. 2nd St.
- **For Zoom login** visit:
<https://us06web.zoom.us/j/85783019029?pwd=mdewxaFcX7jHRarJnAtvSyuSOmwj1W.1>
- To participate in the meeting **by phone**, dial **US: +1-253-215-8782** and enter **Webinar ID: 857 8301 9029** and **Passcode: 461616**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell City Recorder, 503-838-1212/TTY: 800-735-2900.

Heritage Museum Advisory Board Meeting Minutes – April 8, 2025 At Heritage Museum

Meeting called to order at 5:32

Roll Call – Absent Ken Fetters, Kathleen Rice, and Marilyn Morton absent. Present: Vickie McCubbin, Joe Martinez, Billy Whisenant and Curator/Director Amy Christensen

Visitors Public Comments – John Young gave a presentation on Hops Plant Sale, a benefit for the Museum Society. They will initially be sold in 4-inch pots. They will be getting 400 of them in Mid-May and hoping to sell them in June and July before they must be repotted in gallon containers. There will be several varieties. Need water once or twice a week. By September they provide a nice dense screen. Pricing will be 5 for \$20 and \$5 for a 4” pot. A flyer to promote the sale is coming. Soliciting for sale at Farmer’s Riverview Market – on Saturdays. Needs volunteers for sale.

Staff Report - Volunteer hours up – New intern from WOU, Town Halls, receptions, Vanport traveling exhibit, panels with grant, Vietnam Veteran’s Day at park and here, hosted by AM Legion, OMA Conference, Plan for combining museum and library – with fundraising to expand the library. Website Fees due in May – Different direction with the City for communications. The Museum should be on the City website for consistent message. Phasing out the OR Heritage website.

Database update – 248 entries added during March, moratorium on new collections.

Minutes approval – next meeting because although there was a quorum, Jasper wasn’t at the last meeting.

If Heath Lawson wants to continue on the board, he will need to reapply because his term only had one month left when he was voted in by council.

Unfinished business -

Advisory Board Advocacy & Promotion Committee – A&P will begin meeting when the budget is finalized and the Museum has more direction as to what will be happening next. The goal of the committee is to find ways to support the museum and library.

No New Business -

Other Discussion – Wall that Heals – still need volunteers.

Meeting adjourned at 6:32

Submitted by Vickie McCubbin