



City of Independence

MINUTES City Council Work Session Tuesday, February 11, 2025

1. **CALL TO ORDER - WORK SESSION** The meeting was called to order at 7:20 pm in the council chambers by Mayor Schwarzler

ROLL CALL:

Mayor Schwarzler present

Council Present: Shannon Corr
Marilyn Morton
Kathy Martin-Willis
Bill Boisvert
Dawn Roden (via phone)
Evan Sorce

Council Absent: none

City Staff Present: Kenna West, City Manager
Myra Russell, City Recorder
Gerald Fisher, Public Works Director
Fred Evander, City Planner
Shawn Irvine, Assistant City Manager
Juventino Banuelos, Police Chief
Patrick Bodily, Library Director
Amy Christensen, Museum Curator
Emmanuel Goicochea, Communications Coordinator
Jeff Kennedy, Building Official

2. **WORK SESSION**

2.1. Councilor Training.

Polk County Assessor Valerie Patoine gave a PowerPoint presentation about the role of the assessor. She covered some quick facts about Polk County, addressed what the Assessor's office do and what they don't do, Oregon Property Tax laws, and the Independence Urban Renewal Agency. Councilors were allowed to ask questions and were provided with the presentation for further review.

Former City Recorder Karin Johnson gave a presentation on Public Records and Public Meetings. She talked about what a public record is, who is subject to public record laws, public records requests and public record retention. She also covered the basics of Public meetings including different types of meetings, public notice, and the required parts of a public meeting.

Each department head that was present then introduced themselves and gave a very brief overview of their department. CM West had reports for the absent department heads; Jason Kistler, IT and Rob Moody, Finance and her own report and offered to give all three reports to Council, but they decided to have those reports given by the department heads at a later meeting.

3. **ADJOURN** Mayor adjourned the meeting at 9:36 pm

MAYOR KATE SCHWARZLER

ATTEST:

Myra Russell, City Recorder