



City of Independence

Library Board
Monday, November 24, 2025 @ 5:00 PM
Independence Public Library

(see agenda footer for meeting attendance information)

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - 3.1. Regular Meeting 10/27/2025
4. **Director Report**
5. **Committee Reports**
 - 5.1. Friends of the Library & Advocacy and Promotions
6. **Board Business**
 - 6.1. Short Takes for Trustees
7. **Unfinished Business**
8. **New Business**
9. **Adjournment**

Meeting Attendance Information:

The Library Board will hold this meeting in-person in the Library meeting room, via video conference (Zoom) or by phone.

- To attend in person, the Library at 175 Monmouth St.
- For Zoom login
visit:<https://us06web.zoom.us/j/83549366592?pwd=7CRWo0LYuIMM7FaqMyxafK1KseUGgE.1>
- To participate in the meeting **by phone**, dial **US: +1-253-215-8782** and enter **Webinar ID: 835 4936 6592** and **Passcode: 309416**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212/TTY: 800-735-2900.

Independence Public Library Board Meeting
October 27, 2025 – 5:00 pm
DRAFT Minutes

Board Members Present: Diana Lindskog, Kevin Hamlin, Tristin Thomas, Bradley Karkanen, Vickie McCubbin, Nathan Christensen, Bill Boisvert (City Council Liaison), Patrick Bodily (Library Director).

Minutes from the September 22, 2025 Library Board meeting were read and approved with edits to remove duplication of Board Members Present. Motion by Nathan Christensen, second by Vickie McCubbin. Motion passed by all Board members present.

Library Director Report:

- Patrick discussed the city's Civic Leadership Program touring the library and providing a rundown of library operations to the participants.
- He provided an update on the potential Youth Coding League replacement.
- Patrick has been working on the training project for the University of Montana creating training for Centers for Independent Living and rural libraries as the Association for Rural and Small Libraries liaison.
- The library has been working with CCRLS on updating all the staff computers to Windows 11.
- He discussed the library's plans for the downtown Trick or Treat event, and provided statistics for circulation, computer use, and library and programming attendance.
- The library has been listed as a victim on a case at the Polk County Courts and Patrick has been writing up a Victim Impact statement and restitution estimate.

Committee Report – Friends of the Library

- Bradley passed along the amount of funds that the Friends raised through their online booksale.
- The Friends will be electing their Board Members at the meeting held later this evening.
- They have been working with new financial software and are working on changing their fiscal year to be in line with the city's fiscal year.
- They are also partnering with the Friends of Independence Parks to do some skill sharing between members of the two groups.
- Bradley passed out information about a grant the Friends were trying to receive and asked others present to fill out a short paragraph on why the Friends should receive the grant.

Committee Report – Advocacy and Promotion Committee

- Nathan reported that the committee has not met since the last Library Board meeting as they have been waiting for the Mayor to create a taskforce for the Library and Museum.
- Vickie will be providing a brief report to the Friends at their meeting tonight on the books she has been reading about building support for library funding.

Board Business

- The library board watched the next in the series of Short Takes for Trustees on Strategic Planning.
- They then discussed what the Strategic Planning process could look like going forward. Patrick will work with Nathan to begin the goal setting process for the library.

Unfinished Business

- The Board briefly discussed the remaining vacant board position.

New Business – Board Member Training Plan

- Patrick will reach out to the State Library to see if there is training available that is specifically geared towards Library Advisory Boards.

The meeting was adjourned at 5:50 pm.