



City of Independence

Library Board
Monday, September 22, 2025 @ 5:00 PM
Independence Public Library

(see agenda footer for meeting attendance information)

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - 3.1. Regular Meeting 06/23/2025
4. **Director Report**
5. **Committee Reports**
 - 5.1. Friends of the Library & Advocacy and Promotions Committees
6. **Board Business**
 - 6.1. Electing Officers
7. **Unfinished Business**
8. **New Business**
9. **Adjournment**

Meeting Attendance Information:

The Library Board will hold this meeting in-person in the Library meeting room, via video conference (Zoom) or by phone. Meetings are also live-streamed on the City's YouTube channel at: <https://www.youtube.com/c/CityofIndependenceOR>.

- To attend in person, the Library at 175 Monmouth St.
- For Zoom login visit:
<https://us06web.zoom.us/j/82612793606?pwd=4Q21LPlyxGIMDpq2ZsCx1eGWTew8eJ.1>
- To participate in the meeting **by phone, dial US: +1-253-215-8782** and enter **Webinar ID: 826 1279 3606** and **Passcode: 587639**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212/TTY: 800-735-2900.

Independence Public Library Board Meeting
June 23, 2025 – 5:00 pm
DRAFT Minutes

Present: Nathan Christensen, Bradley Karkanen, Diana Lindskog, Vickie McCubbin, Bradley Karkanen, Leslie Howerton, Patrick Bodily (Library Director).

Minutes from the May 26, 2025 Library Board meeting were read and approved as written. Motion by Vickie McCubbin, second by Diana Lindskog. Motion passed by all Board members present.

Library Director Report:

- The Summer Reading Program has started at the library. Patrick gave an overview of the number of people who have signed up so far and how well the programs so far have been attended.
- Patrick is finalizing his Grant Report for the Polk Marion Early Learning Grant.
- The book bike debuted at the End of School Celebration where the library gave away almost 200 books provided by the Friends of the Library and signed people up to participate in Summer Reading. It will also be in the 4th of July Parade.
- The library is working on a couple of different grant applications. They are also finished with their portion of the OHSU Walking Study.
- The emergency phone line that works with the Fire Alarm system had to be repaired. That has been taken care of.
- Patrick gave an update on library attendance, circulation of materials, computer use, and program attendance.

Committee Report – Friends of the Library

- Bradley reported the amount of money the Friends of the Library has raised since they began selling on eBay.
- The Friends of the Library is also working on scheduling new meeting times and revising their Bylaws.

Committee Report – Advocacy Committee

- Nathan provided an update on the work the joint Advocacy and Promotion Committee and the objectives they decided on.

Board Business

- The library board watched the next video in the series of Short Takes for Trustees on Library Policies. After the board reconvenes in the Fall, Patrick will create a Policy Review schedule to ensure that each policy is being reviewed and brought to City Council as needed. They decided to wait and continue with the Short Takes videos until the board vacancies have been filled.

Unfinished Business

- The Board briefly discussed the two vacant positions on the Library Board and how to go about filling them. There will be one full term to fill and one partial term.

New Business

- The Library Director provided a copy of the Meals and Incentives Policy to the Library Board and they discussed the policy.

The meeting was adjourned at 5:53 pm.