



# City of Independence

Library Board  
Monday, February 23, 2026 @ 5:00 PM  
Independence Public Library

(see agenda footer for meeting attendance information)

1. Call to Order
2. Roll Call
3. Minutes
  - 3.1. Regular Meeting 01/29/2026
4. Director Report
5. Committee Reports
  - 5.1. Friends of the Library; Advocacy and Promotions
6. Board Business
  - 6.1. Policy Review
7. Unfinished Business
8. New Business
9. Adjournment

## Meeting Attendance Information:

The Library Board will hold this meeting in-person in the Library meeting room, via video conference (Zoom) or by phone.

- To attend in person, the Library at 175 Monmouth St.
- For Zoom login visit:  
<https://us06web.zoom.us/j/89766126654?pwd=NgbzYbXpPKdHvkg2P1BUZKYb9qQZnn.1>
- To participate in the meeting **by phone**, dial **US: +1-253-215-8782** and enter **Webinar ID: 897 6612 6654** and **Passcode: 360375**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212/TTY: 800-735-2900.

**Independence Public Library Board Meeting**  
**January 26, 2026 – 5:00 pm**  
**DRAFT Minutes**

Board Members Present: Diana Lindskog, Kevin Hamlin, Tristin Thomas, Bradley Karkanen, Vickie McCubbin, Nathan Christensen, Margie Johnson, Bill Boisvert (City Council Liaison), Patrick Bodily (Library Director).

Minutes from the December 29, 2025 Library Board meeting were read and approved. Motion by Nathan Christensen, second by Vickie McCubbin. Motion passed by all Board members present.

**Library Director Report:**

- Patrick passed out a new contact roster for the library board and briefly discussed when the next terms would expire.
- Patrick gave an update on his participation with the University of Montana CARE grant.
- The Polk/Marion Early Learning Hub dropped off a gift box for Dolly Parton's birthday since we are partners with them for the Dolly Parton Imagination Library.
- The library was given a 3D printer from the Community Services Consortium.
- Coding club will begin next month.
- Patrick gave an update on facilities issues and other statistics including programming, circulation, computer usage, and library visits.

**Committee Report – Friends of the Library**

- Bradley gave an updated amount of Friends fundraising.
- The Friends of the Library will be meeting directly after the Library Board meeting.

**Committee Report – Advocacy and Promotion Committee**

- The joint committees will be meeting at the end of January. They will discuss what they can do next after the recommendation the Community Services and Parks Sustainability Committee will make to the City Council at the meeting tomorrow evening to maintain current service levels at the library.

**Board Business**

- Nathan and Patrick presented a draft of a Board Training and Policy Review schedule. After brief discussion, it was decided that topics of training and policies reviewed should remain flexible. Motion made by Nathan Christensen, seconded by Bradly Karkanen. Motion passed by all members present.

**New Business**

- Due to other city meetings scheduled at the date of the February meeting, the library board meeting will need to be under one hour.

The meeting was adjourned at 5:44 pm.

# **LENDING GUIDELINES**

## **Applying for a library card**

To receive a permanent library card, Independence residents must complete an application and provide verification of current physical address.

The following forms of address verification are acceptable:

- Driver's License or Oregon ID with a current address  
-OR-
- Photo ID plus:
  - Utility bill or rent receipt with current address or;
  - Postmarked envelope with correct name and address.

Those without address verification will be issued a temporary card. This card will remain valid for thirty (30) days and will allow the holder to borrow one (1) item at a time. When verification of address is presented to library staff, the card will be changed to a permanent card.

Youth under the age of 16 must have the permission of a parent or guardian to receive a library card. Youth may use their parent's identification for address verification. To receive a card, a child must be able to print their first name.

Residents of Polk, Yamhill, and Marion counties may apply for a library card at the Independence Public Library. There is no charge at this time due to intergovernmental agreements with the Chemeketa Cooperative Regional Library Service (CCRLS). Those outside of the 97351 Zip code will be issued a temporary card, pending acceptance of the application by the user's home library.

## **Non-Resident Borrowing Privileges**

### **Basic Cards**

Those who live inside the boundaries of the Chemeketa Cooperative Regional Library Service (CCRLS), but outside of the legal taxing area of another CCRLS library may apply for a Basic Card which will be honored at all CCRLS libraries. Basic cardholders may check out ten (10) items at a time, and may place ten (10) items on hold. There is no charge for a Basic Card.

### **Full-Service Cards**

Those who live inside the boundaries of the Chemeketa Cooperative Regional Library Service (CCRLS), but outside of the legal taking area of another CCRLS library may apply

for a Full-Service Card which will be honored at all CCRLS libraries. See Circulation Periods and Fees for current charge.

### **Non-Resident Cards**

Those who live outside of the Chemeketa Cooperative Regional Library Service area may also apply for a Full-Service Card. See *Circulation Periods and Fees* for current charge.

### **C.A.R.E. Cards (for youth ages 18>)**

The C.A.R.E. card is a free card offered to youth patrons who live inside the boundaries of the Chemeketa Cooperative Regional Library Service (CCRLS), but outside of the legal taxing area of Independence and other CCRLS libraries. C.A.R.E. cards may only be used to check out materials from the children's and young adult collections. C.A.R.E. cards are currently honored at all CCRLS libraries.

### **Taxpayer Cards**

Those who own property in Independence but reside elsewhere may apply for a Full-Service card at no cost by showing their property tax statement for that property. Proof of ownership must be presented annually.

### **Passport Cards**

Those who have a valid library card from an Oregon library participating in the Oregon Library Passport Program are eligible for a free Passport card. Passport cards allow ten (10) checkouts. Materials must be returned to the library where they were checked out.

## **Educator Library Card**

### **Educator Card purpose and benefits**

Teachers can hold these cards specifically for classroom use so they do not need to use their personal library cards for this purpose. The Educator Card also allows Central School District teachers who do not reside in Polk County to have access to the library's resources in support of their student's education.

- Educator card is a separate card from personal library card.
- Educator may borrow up to 50 items at a time from any Chemeketa Cooperative Regional Library Service (CCRLS) member library.
- Allows up to 25 unfilled holds at a time.
- Only for borrowing materials to use for educating youth and students

- Card will expire Sept 30, 20XX (teachers may not have current ID until after school starts).
- Educator is responsible for any/all lost or damaged material charges to the account.
- Educator Cards are not eligible for Interlibrary Loans (ILL); please use personal library card for ILL borrowing.

### **Educator Card Qualifications**

This card is available for educators who are currently employed within the Central School District boundary; work in a certified childcare, Pre-K, kindergarten through twelfth grade (K-12) school, or who are homeschool educators.

To get an Educator Card, educators must visit the Independence Public Library in person and bring valid photo identification **AND** one (1) of the following for proof of educator status:

- School identification (current)
- School pay stub (current)
- Letter on school letterhead from the school administrator (current)
- Letter of acknowledgement of homeschooling from Willamette Education Service District (ESD)
- Oregon State Child Care Division certification