



City of Independence

Library Board
Monday, April 27, 2026 @ 5:00 PM
Independence Public Library

(see agenda footer for meeting attendance information)

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - 3.1. Regular Meeting 03/23/2026
4. **Director Report**
5. **Committee Reports**
 - 5.1. Friends of the Library
 - 5.2. Advocacy and Promotions
6. **Board Business**
 - 6.1. Policy Review/Sunset - Internet Hotspot Policy
7. **Unfinished Business**
8. **New Business**
9. **Adjournment**

Meeting Attendance Information:

The Library Board will hold this meeting in-person in the Library meeting room, via video conference (Zoom) or by phone.

- To attend in person, the Library at 175 Monmouth St.
- For Zoom login visit:
<https://us06web.zoom.us/j/85281095753?pwd=N55mtbyX3jOGTXZO193RuUMc3ilaMF.1>
- To participate in the meeting **by phone, dial US: +1-253-215-8782** and enter **Webinar ID: 852 8109 5753** and **Passcode: 561805**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212/TTY: 800-735-2900.

Independence Public Library Board Meeting
March 23, 2026 – 5:00 pm
DRAFT Minutes

Board Members Present: Diana Lindskog, Kevin Hamlin, Bradley Karkanen, Vickie McCubbin, Nathan Christensen, Margie Johnson, Bill Boisvert (City Council Liaison), Patrick Bodily (Library Director).

Minutes from the February 23, 2026 Library Board meeting were read and approved. Motion by Bradley Karkanen, second by Nathan Christensen. Motion passed by all Board members present.

Library Director Report:

- Patrick gave an update on the items sold as Government Surplus and the new kids chairs purchased for the library. He also discussed repairs for the Accessible Door on the South of the building and a need to replace the low-voltage cabling in the library.
- Patrick provided the statistics on programming and circulation for the month of February.
- He provided a handout from the Fiero Code database showing the ROI for database use so far this year.
- Patrick reminded the library board of upcoming library programs.

Committee Report – Friends of the Library

- Bradley gave an updated amount of Friends sales over eBay.
- The Friends hosted a fundraising event at the Heritage Museum on Saturday, February 28. There was great turnout and new memberships were sold.
- The Friends will be changing opening hours for the Bookstore in the coming weeks due to volunteer availability.

Committee Report – Advocacy and Promotion Committee

- Nathan provided samples of the handouts that will be available for people in preparation for providing public comment at city meetings.
- Their next meeting is scheduled for April 9 at 5 pm at the library.
- The Committee is focusing on soliciting Public Comments for the first meeting for the City's Budget Committee this year. They are working on a handout that provides a primer for those who are interested in providing comment.

Board Business

- Patrick and Myra Russell, the City Recorder, gave a brief training and review of Public Records and Public Meeting laws, particularly how they applied to the Library Board.

New Business

- Patrick will come up with a policy review schedule in preparation for the next meeting.

The meeting was adjourned at 5:47 pm.

INTERNET HOTSPOT POLICY

The library has made available wireless hotspots for checkout by persons living within the Legal Service Area of the Independence Public library. In order to borrow a Hotspot from the library, users must agree to the Hotspot User Agreement established by the Chemeketa Cooperative Regional Library Service (CCRLS) which is as follows:

Purpose

The acquisition of 150 mobile wifi hotspots was made possible through funding from the Institute of Museum and Library Services (CAGML - 24046-OMLS-20), and in cooperation with Chemeketa Community College and CCRLS. These devices are distributed among all member libraries, for circulation to patrons and students who otherwise lack reliable internet access.

Terms and Conditions

A "hotspot" consists of the mobile wireless hotspot device itself, as well as its charger and bag/case. When a patron borrows a mobile hotspot, the patron's use of the equipment is under the following terms and conditions:

- In order to borrow a hotspot, a library patron must be 18 years of age or older and have a CCRLS library card in good standing. Parents/guardians are responsible for the use of the hotspot by minors.
- Only one hotspot may be borrowed on a patron's account at any one time.
- Contact your home library for hotspot availability.
- Overdue hotspots will be deactivated if in an overdue status.
- Overdue fines will accrue at \$1.00 per day up to \$5.00. After five days, you will be billed \$85 for a replacement charge for the hotspot in addition to the overdue fee.
- By borrowing and initiating use of the CCRLS hotspot, the user agrees to abide by terms of use in this agreement, and to hold CCRLS and the library and its agents harmless from any and all claims, losses, damages, obligations, or liabilities, directly or indirectly, relating to the use of the hotspot and internet access provided.
- Deliberate altering of any files or modifying the configuration of the equipment is strictly prohibited and may jeopardize the individual's eligibility for borrowing a hotspot in the future. Internet service relies on cell tower technology and coverage. Service outside the continental United States is prohibited. User experience can vary based on location.

- A hotspot can usually provide internet access for multiple devices. Individuals who check out the hotspot are responsible for the use of others allowed to use the hotspot.
- CCRLS and its member libraries are not responsible for personal information shared over the internet or for information or websites accessed, or for any liability, damages, or expense resulting from the use of the hotspot.
- The borrowing patron will be responsible for lost or damaged hotspots and accessories (includes theft thereof). Patrons must be mindful of current replacement costs of mobile hotspots and accessories before borrowing.
- Hotspots must be kept in a temperature-controlled environment or it will damage the device. Do not leave the hotspot in vehicles or in extreme temperatures.
- Unlawful use of the internet is prohibited and may result in the loss of hotspot privileges.
- For assistance in the operation of the CCRLS hotspot, borrowers may consult the user guide available at <https://ccrls.org/hotspots> or contact their home library.

I have read the above Terms and Conditions of the CCRLS WiFi HotSpot User Agreement. If I had questions I asked questions and believed I understood them. I agree and appreciate the responsibility I have to follow the Terms and Conditions as set forth above.

236100

Library Card #

Print your name

Signature
(must be at least 18 years or older)

Date: