



# City of Independence

## Minutes

### City Budget Committee Meeting

Wednesday, April 30, 2025

**CALL TO ORDER.** The meeting was continued from the City Budget Meeting held on April 23, 2025. The meeting was reconvened at 6:30 pm by Chair Garrison. Chair Garrison asked for any potential or actual conflicts of interest to be declared. BCM Christensen declared a potential conflict of interest as his wife works for the Museum.

### **ROLL CALL**

#### **Budget Committee Members (BCM)**

##### City Council

Kate Schwarzler

Shannon Corr

Bill Boisvert-arrived 6 :37

Evan Sorce-arrived at 6:31

Marilyn Morton

Dawn Roden

Kathy Martin-Willis

##### Resident Members

Bradley Karkanen

Nathan Christensen

Chair Miranda Garrison

Jesica Porter

Alex Paraskevas

Erin Seiler

Dana Sharman

##### Staff present:

Kenna West, Myra Russell, Rob Moody, Gerald Fisher, Shawn Irvine, Amanda Christensen, Amy Christensen, Jason Kistler, Juventino Banuelos, Patrick Bodily, Fred Evander, Emmanuel Goicochea

### **PUBLIC COMMENT**

- Shannon Ball, Independence, OR Public Comment received via email. Printed off for Budget Committee members to read, has suggestions to budget.
- Mitch Teal, Independence business owner, Brew. Wants to see Independence days continue in some form, maybe smaller. Good for business.
- Turned in card but did not speak: Joey Jones, Independence Hotel. Would like to speak on Independence Days issue.

### **BUDGET PRESENTATIONS**

Continued budget presentations for the General Fund. Moody provided crosswalks for changes that will need to be made to budget but can make motions as they come up in presentation.

Moody-General Fund revenue

Moody-Administration: Discussion of what dues and subscriptions refers to.

Moody-Finance

Christensen, Amanda-HR: Discussion of recruitment for Finance Director and Public Works Director.

Kistler-IT: Discussion of IT management at Monmouth, cyber security insurance, Osprey cam, equipment updates that are needed and cloud-based services  
Irvine-Economic Development: Discussion of allocations  
Banuelos-Police Department: Discussion about short staffing  
Moody-Municipal Court: Discussion of combining municipal court with Monmouth.  
Evander-Community Development: Discussion of grant funding for Trolley, planning position vs. contracting a planner.

Recess at 8:01 PM for 5 minutes Returned 8:07pm

Moody-Building Dept.: Discussion of e-permitting  
BCM Porter wants to add an amendment to building card processing. Will add to amendment later.

Christensen, Amanda-Janitorial:

Bodily/Christensen, Amy-Community Services: Discussion of combining library and museum, selling museum, grants

**Action:** BCM Sharman moved to request Finance Director Moody to look into the precise cost of to keep museum open and preserve extra day at the library. Cost analysis between combining and leaving separate. Sorce second. Discussion. Roll call vote

Aye: Morton, Roden, Sharman, Sorce, Garrison

Nay: Karkanen, Paraskevas, Boisvert, Seiler, Corr, Christensen, Martin-Willis, Porter, Schwarzler. Motion failed.

Discussion about closing library one more day per week, future levy options and library district options.

Moody-Pool

Moody-Non departmental fund

Budget amendment:

**Action:** BCM Sorce moved to amend the proposed budget to decrease the general fund, beginning balance by 360,000, and reduce the general fund contingency by 360,000. Second by BCM Seiler. Discussion of why this is needed-scrivener's error, public safety fee was listed in both funds. Roll Call Vote. Unanimous Aye, motion passed.

Action: BCM Porter move, to amend the proposed budget to increase the building department bank fees by \$6,000 and reduce the contingency in the general fund by \$6,000. Second BCM Schwarzler. Discussion. Roll Call Vote. Unanimous Aye. Motion passed.

## HEARINGS

### ADJOURN / RECESS

BCM Paraskevas moved to recess the meeting, to reconvene on May 7<sup>th</sup> at 6:30 pm; BCM Roden seconded. Motion passed with all present voting aye; none opposed.

Meeting recessed at 9:09 pm.

Minutes submitted by:  
Myra Russell, City Recorder