



City of Independence

Urban Renewal Agency
Tuesday, June 23, 2026 @ 6:45 PM
Civic Center - Council Chambers

(see agenda footer for meeting attendance information)

1. **Call to Order**
* Immediately following the City Council meeting *
2. **Roll Call**
3. **Minutes**
 - 3.1. Regular Meeting 06/09/2026
4. **Visitors/Public Comment**
5. **Unfinished Business**
6. **New Business**
 - 6.1. Proposed Resolution 2026-02: Budget Adjustment
7. **Adjournment**

Meeting Attendance Information:

The Urban Renewal Agency will hold this meeting in-person in City Hall Council Chambers, via video conference (Zoom) or by phone. Meetings are also live-streamed on the City's YouTube channel at: <https://www.youtube.com/c/CityofIndependenceOR>.

- To attend in person, the City Hall address is 555 S. Main St.
- For Zoom login
visit: <https://us06web.zoom.us/j/82444430869?pwd=5LC9tvPe3AUbvlllyqknzzlbqOLxxVm.1>
- To participate in the meeting **by phone**, dial **US: +1-253-215-8782** and enter **Webinar ID: 824 4443 0869** and **Passcode: 722455**

Written comments are also welcome and may be delivered to City Hall or emailed to CouncilComments@ci.independence.or.us no later than 4:00 pm the day of the meeting.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to Myra Russell, City Recorder, 503-838-1212/TTY: 800-735-2900.



City of Independence Minutes

Urban Renewal Agency Meeting
Tuesday, June 9, 2026

1. **Call to Order.** Mayor Schwarzler called the meeting to order at 8:20 PM

2. **Roll Call.** Mayor Schwarzler present.

Present: Councilor Evan Sorce
Councilor Dawn Roden
Councilor Bill Boisvert
Councilor/Council President Kathy Martin-Willis
Councilor Marilyn Morton
Councilor Shannon Corr

Absent:

City Staff Present: Kenna West, City Manager
Amanda Christensen, HR Director
Amanda Carey, Finance Director
Jason Kistler, IT Director
Lyle Gilbert, Police Lieutenant
Gerald Fisher, Public Works Director

3. **Minutes.**

3.1. **Regular Meeting 03/10/2026.**

Action:

Councilor/Council President Martin-Willis moved to approve the minutes of March 10, 2026; Councilor Corr seconded. Discussion: None.

Roll call vote. Motion 6-0-0

Ayes: Evan Sorce, Dawn Roden, Bill Boisvert, Kathy Martin-Willis, Marilyn Morton, Shannon Corr

Nays: None

Abstentions: None

4. **Visitors/Public Comment.** None.

5. **Unfinished Business.** None.

6. **New Business.**

6.1. **Budget Adoption, FY 2026-27.**

Director Carey explained that this is adoption of the Urban Renewal Agency budget for adoption. This was approved by the budget committee.

Action:

Councilor Corr moved to approve Resolution No. 2026-01, a resolution adopting the Independence Urban Renewal Agency budget for fiscal year 2026-27 in the sum of \$1,611,592, to approve appropriations in the amount of \$1,611,592; and to declare and certify the maximum tax increment that may be raised ; Councilor Morton seconded. Discussion: None

Roll call vote. Motion 6-0-0

Ayes: Evan Sorce, Dawn Roden, Bill Boisvert, Kathy Martin-Willis, Marilyn Morton, Shannon Corr

Nays: None

Abstentions: None

7. **Adjournment.** Mayor Schwarzler adjourned the meeting at pm.8:23 pm.

DRAFT



CITY OF INDEPENDENCE
MEMORANDUM

TO: Urban Renewal Agency Board
FROM: Amanda Carey, Finance Director
MEETING DATE: June 23, 2026
SUBJECT: FY 2025-26 Budget Adjustments

Information Only

Action Requested

Statement of Issue:

A supplemental budget is necessary to provide appropriation authority in the Urban Renewal Agency Projects fund and maintain compliance with Oregon Local Budget Law ORS 294.471(3).

Background/Discussion:

Historically, the Urban Renewal Agency funds have been budgeted to pay debt service during the fiscal year. Unplanned expenditures, including URA filing and audit fees, were incurred during fiscal year 2025-26. Appropriation of additional revenue received by the fund during the fiscal year is necessary to appropriate \$6,000 to materials and services.

Fiscal Impact:

Approval of this supplemental budget will make \$6,000 available for additional expenditures by the City of Independence Urban Renewal Agency.

Recommendations/Suggested Motions:

Staff recommends that the Board approve the attached resolution to amend the 2025-26 adopted budget for the Independence Urban Renewal District.

"I move that Board approve Resolution No. 2026-02 to amend the fiscal year 2025-26 Adopted Budget in accordance with the above noted recommendations."

Attachments:

1. URA Resolution No. 2026-02

**BEFORE THE CITY OF INDEPENDENCE
URBAN RENEWAL DISTRICT
COUNTY OF POLK, STATE OF OREGON**

A Resolution Authorizing)
Budget Amendments for the)
Fiscal Year 2025-26)

RESOLUTION NO. 2026-02

WHEREAS, on June 23, 2026, the Board of Directors of the Independence Urban Renewal District held a duly noticed public hearing providing an opportunity for interested persons to comment on the proposed supplemental budget for the fiscal year ending June 30, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Independence Urban Renewal District hereby adopts a supplemental budget for the additional sum of \$6,000 per ORS 294.471(3) for the fiscal year 2025-26 budget now on file at the Independence Civic Center, 555 South Main Street, Independence, Oregon 97351.

BE IT FURTHER RESOLVED that the budget adjustments for the fiscal year ending June 30, 2026, and for the purposes indicated below are hereby appropriated:

Fund/Department	Category	Original Budget	Adjustment	Adjusted Budget
Urban Renewal Projects Fund	Real Property Tax - Prior	\$4,000	\$6,000	\$10,000
Urban Renewal Projects Fund	Materials & Services	0	6,000	6,000

A supplemental budget to increase appropriations of the Urban Renewal Projects fund is necessary to comply with local budget law for fiscal year 2025-26. The Urban Renewal Agency’s adopted budget omitted appropriations for expenditures in the Materials and Services category. Historically, the fund has been used primarily for debt service payments, as budgeted each year. However, it was identified that the agency incurred fees for audit services and filing fees for which there was no budgeted expenditure category. Appropriating additional revenue received during the fiscal year will allow appropriations for the unbudgeted expenditures.

PASSED by the Urban Renewal District:

SIGNED by the Chair:

ATTEST:

Kate Schwarzler
Chair of the Independence
Urban Renewal
Agency

Myra Russell, City Recorder